Arlington Heights High School

4501 West Freeway, Fort Worth, TX 76107 OFFICE 817.815.1000 FAX 817.815.1050 http://arlingtonheights.fwisd.org Sarah Weeks, Principal



August 27, 2018

Dear Parent/Guardian:

In our continuing effort to keep our students safe, we will begin using electronic access control. Parents and visitors will use the designated visitor entrances and the intercom system to gain entry into the building during school hours. Our main entrance is marked with a green visitor sign.

The intercom located by the main entrance will be used to call the main office. The main office will electronically provide you entry to the building. You will then be asked to check in at the main office and be issued a visitor's badge, prior to visiting other parts of our building.

We want to continue to welcome our parents in a customer service friendly way while establishing a safe and secure campus at all times.



Our main entrance is marked with a green visitor sign. Please use intercom for entry to our school

Your cooperation is essential for this new process to be successful. Thank you for your assistance in this important matter. If you have questions call my office at (817) 815-1000

Sincerely,

Sarah H. Weeks

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Use of Access Control will begin the week of August 27, 2018. The system should be fully operable by September 4, 2018.

